



**JOB TITLE:** Fairy Pools Facility Supervisor

**RESPONSIBLE TO:** Fairy Pools Facility Manager

**LIASON WITH:** Fairy Pools Casual Staff, MCHA Trustees, OATS Staff, Customers, land managers, ranger staff

**SALARY:** Tech G £25,772 to £26,748pa

**LOCATION:** Fairy Pools Car Park Facility - Skye

**THE POST:**

This is a key post with at the Fairy Pools Car Park and Toilet Facility in Glenbrittle, Isle Of Skye. Working to the Fairy Pools Facility Manager, the Supervisor will assist the Manager with the day to day running of the Fairy Pools Car Park, supervision of casual staff and ensuring all equipment and infrastructure are in good working order. Focus will be on ensuring the smooth running of the facility, managing staff, keeping the car park, toilets and building clean and tidy, and providing information to visitors. The post holder will be responsible for day to day running of the Facility, supervision of casual/seasonal staff, ensuring supplies and services, statutory health, safety and environmental requirements of the site and liaison with stakeholders and the public.

**AREAS OF RESPONSIBILITY:**

- Ensure the running of the car park is smooth and efficient, that the entrance and exits are clear, and ensure the toilet building is kept clean, tidy and well stocked and supplied.
- Ensure compliance with Statutory Framework including for Health and Safety and Environment
- Line Manage Casual/Seasonal Staff
- Meet and greet customers, and be able to make recommendations on how to enjoy the site, and provide information on other local visitor attractions.

- Ensure all car parking spaces are being used effectively, and that ticket machines are working properly
  - Liaise with Minginish Community Hall Association, land managers and public bodies
  - Liaise with Skye Mountain Rescue Team and the Police on emergency/rescue procedures
- Person Specification
- Excellent communication skills and a customer focus
  - Ability to assess risk and experience/qualification in statutory health safety and environmental site requirements
  - Experience of supervision, support and guidance of staff and ensuring standards of work
  - Self-organiser, proactive and a problem solver
  - Ability to set up and manage supply lines and procurement of goods and services
  - First Aid qualification or ability to get qualified within 6 months of starting
  - Ability to work weekends and be flexible with work timing seasonally

**HOURS OF WORK:**

36 hours per week excluding breaks mostly between 0800 – 1800. There will need to be some flexibility with shorter daylight hours during the winter, and longer hours during the summer and other peak holiday times, and the post holder should expect to work 4 times 9 hour shifts (excluding breaks) per week

**ANNUAL LEAVE:**

This post includes 36 days per year annual leave, and this includes all public holidays.

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**Pension**

A contributory pension scheme is available.

The job description and application form is available on our website,

[www.outdooracesstrustforscotland.org.uk](http://www.outdooracesstrustforscotland.org.uk). Closing date for applications is 28<sup>th</sup> February 2025

Please Return Applications to [ali@outdooracesstrustforscotland.org.uk](mailto:ali@outdooracesstrustforscotland.org.uk) by no later than midday on 28<sup>th</sup> February 2025